SOUTH HEIGHTON VILLAGE HALL MANAGEMENT COMMITTEE

Minutes of meeting held on 19 October 2026 7pm at the Village Hall

Present:	Louise Baxter (Committee member), Norah Bessant (Committee member), Sue Crosthwaite (Co-opted Committee member), Clare Dickins (Treasurer), Gerry Hazell (Parish Council representative), Pip McTiffen (Committee member), Roger Scarles (Chair), Sophy Thorpe (Secretary), Joanne Young (Co-opted Committee member).
Apologies for absence:	Tessa Pickstock (Co-opted Committee member), Florence West (Bonfire Society representative).
Minutes:	The minutes of the previous meeting (21 September 2026) were agreed to be a true record.

Matters arising:	• Jumble sale Saturday 17 October raised £520, next date is Saturday 20 February.
	• Work needed at front of the hall to repair ramp and flint walls (in hand).
	• Toilet cisterns/seats to replace – quote accepted, work carried out TBC.
	• Photos to refresh on website.
	• South Heighton Bonfire Society
	  • Notes from bonfire meeting held 12 October were approved by the village hall chair and will be sent out to bonfire membership.
	  • All in hand for bonfire night 14 November.
	• South Heighton Parish Council
	  • Application submitted for use of field for bonfire night 14 November and supporting documentation also submitted. Now approved.

Secretary's report:	• Nothing to report.
Treasurer's report:	• See over.
Any other business:	• Next bingo: Monday 26 October. • Store cupboard needs new padlock, replacement keys also needed. • Monthly fire risk assessment hall checks carried out. Fire extinguisher in kitchen needs anti tamper seal replaced. • Container on field should be checked monthly.
Date of next meeting:	• Monday 23 November, 7pm at the pub (Village Hall in use that evening).

INCOME		
Hire of hall	£ 356.00	
Bonfire membership	£1,143.75	
Bonfire - sale of badges	£ 14.74	
Bonfire wreath making	£ 225.00	
Jumble sale proceeds	£ 520.00	
Bonfire coaches	£1,473.00	
Bonfire - Rotherfield best dressed prize money	£ 50.00	
Bonfire jumpers	£ 47.00	
Bingo - Aug & Sept	£ 268.00	
Total Income		£ 4,097.49
EXPENDITURE		
Bonfire - numbers for signs	£ 7.69	
Laminating pouches	£ 20.99	
Hall hire cancellation refund	£ 30.00	
Bonfire coaches	£2,230.00	
Website fees	£ 72.00	
Cleaning September	£ 48.75	
Bingo refreshments and tickets	£ 67.39	
Mowing	£ 48.00	
Bonfire - kerosene	£ 425.00	
Utilities (Gas, Electric, Water)	£ 88.96	
Total Expenditure		£ 3,038.78
Balance		**£1,058.71**
Current Account balance as at	**20/10/2026**	**£ 2,652.12**
Deposit Account balance as at	**20/10/2026**	**£18,153.01**
		£20,805.13