

# ***SOUTH HEIGHTON VILLAGE HALL MANAGEMENT COMMITTEE***

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## **Minutes of meeting held on 15 August 2022 at 7.30pm at the village hall**

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- Present:** Norah Bessant (Co-opted Committee member), Sue Crosthwaite (Co-opted Committee member), Gerry Hazell (Parish Council representative), John Johnson (Committee member), Pip McTiffen (Co-opted Committee Member), Carly Norris (Co-opted Committee member), Tessa Pickstock (Chair), Sophy Thorpe (Secretary).
- Apologies for absence:** Jerry Drury (Co-opted Committee member), Clare Dickins (Treasurer), Geoff Knight (Committee member), Roger Scarles (Committee member).
- Minutes:** The minutes of the previous meeting (18 July 2022) were agreed to be a true record.
- Matters arising:**
- Marquee to be put up at the back of the hall over 27/28 August weekend.
  - Replacement and repair of front doors – quote for hardwood option £3050 accepted, date to be confirmed for work to start.
  - Jumble sale Saturday 1 October.
- South Highton Bonfire Society**
- Notes from meeting held on 8 August were approved and will be sent out to the bonfire membership.
  - Existing Bonfire Society risk assessment needs to be reviewed, updated and finalised – in hand.
- South Highton Parish Council**
- Bonfire date and booking form submitted to Parish Council, supporting documentation to be submitted when paperwork is finalised.
  - Fence post repairs to the areas of fencing which need to be removed on bonfire night are in hand.
- Secretary's report:**
- Trustees' Annual Return and Accounts for 2021-22 have been submitted to the Charity Commission. (Income: £13543/Expenditure: £13955)
  - New weekly booking from Thursday 8 September, 9.30-11.30am, pre-school maths group.
- Treasurer's report:**
- See over.
- Any other business:**
- Next bingo: Monday 25 July 2022.
  - New seal needed for fire door exit in main hall.
  - To be discussed: hall hire fees possibly to raise in view of fuel cost increases?
- Date of next meeting:**
- Monday 19 September, 7.30pm at the village hall.

<b><u>INCOME</u></b>		
Hire of hall	£ 495.00	
Bonfire membership	£ 42.50	
Refund of items bought for Jubilee street party	£ 150.00	
<b>Total Income</b>		£ 687.50
<b><u>EXPENDITURE</u></b>		
EDF	£ 49.00	
Wool for bonfire jumpers	£ 24.14	
Hall hire refund	£ 25.00	
Hall cleaning July	£ 72.00	
Water - Castle/Business Stream	£ 10.10	
<b>Total Expenditure</b>		£ 180.24
<b>Balance</b>		<b>£ 507.26</b>
<b>Current Account balance as at</b>	<b>15/08/2022</b>	<b>£13,265.59</b>
<b>Deposit Account balance as at</b>	<b>15/08/2022</b>	<b>£ 2,051.37</b>
		<b>£ 15,316.96</b>