

# ***SOUTH HEIGHTON VILLAGE HALL MANAGEMENT COMMITTEE***

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## **Minutes of meeting held on 24 October 2022 at 7.30pm at the village hall**

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Present: Norah Bessant (Co-opted Committee member), Sue Crosthwaite (Co-opted Committee member), Jerry Drury (Co-opted Committee member), Clare Dickins (Treasurer), John Johnson (Committee member), Geoff Knight (Committee member), Pip McTiffen (Co-opted Committee Member), Tessa Pickstock (Chair), Roger Scarles (Committee member), Sophy Thorpe (Secretary).

Apologies for absence: None received.

Minutes: The minutes of the previous meeting (15 August 2022) were agreed to be a true record. The meeting on Monday 19 September was not held due to the Queen's funeral.

Matters arising:

- Jumble sale on Saturday 1 October raised £360.
- Replacement of front doors – both replaced but still some extra work to be finished.
- Seal replaced on fire door exit in main hall.
- To discuss at the next meeting: possible increase in hiring fees due to fuel price increases.

### **South Heighton Bonfire Society**

- Notes from meeting held on 10 October were approved and will be sent out to the bonfire membership.
- The Bonfire Society risk assessment has been reviewed, updated and finalised.

### **South Heighton Parish Council**

- Bonfire date and booking form submitted to Parish Council, supporting documentation to be submitted when paperwork is finalised.
- Fence post repairs to the areas of fencing which need to be removed on bonfire night have been completed.

Secretary's report: Fire safety inspection 23 September, all OK.

Treasurer's report:

- See over.

Any other business:

- Next bingo: Monday 31 October 2022.
- Father Christmas – Saturday 10 December 4-6pm.
- New tea urn and first aid kit purchased.
- Wasp nest dealt with.

Date of next meeting:

- Monday 21 November, 7.30pm at the village hall.

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|--|---|-------------------|
| <b><u>INCOME</u></b>                                 |   |                   |
| Hire of hall   | £ 891.00  |                   |
| Bonfire fundraising/donations                        | £ 714.30  |                   |
| Bingo (Jul, Aug, Sep)                                | £ 222.50  |                   |
| Bonfire coaches                                      | £2,124.00                                       |                   |
| Jumble sale proceeds                                 | £ 520.00  |                   |
| Bonfire jumpers                                      | £ 190.00  |                   |
| Bonfire membership/badges                            | £2,690.00                                       |                   |
| <b>Total Income</b>                                  |   | £ 7,351.80        |
| <b><u>EXPENDITURE</u></b>                            |   |                   |
| EDF  | £ 279.00  |                   |
| Bonfire jumpers                                      | £ 105.00  |                   |
| PPL/PRS Licence                                      | £ 139.20  |                   |
| Hall cleaning Aug/Sep                                | £ 144.00  |                   |
| Water - Castle/Business Stream                       | £ 62.47   |                   |
| Bingo refreshments                                   | £ 12.00   |                   |
| Bonfire coaches                                      | £1,370.00                                       |                   |
| Village hall doors                                   | £3,085.00                                       |                   |
| Jumble sale float                                    | £ 160.50  |                   |
| Materials for bonfire                                | £ 62.61   |                   |
| Tea urn and first aid kit                            | £ 97.62   |                   |
| Mowing   | £ 60.00   |                   |
| Repairs to fence on playing field                    | £ 404.20  |                   |
| Maintenance - cleaning materials and general repairs | £ 141.52  |                   |
| Stall fee for RNLI Xmas Fayre                        | £ 15.00   |                   |
| Insurance  | £ 959.06  |                   |
| Bonfire membership badges                            | £ 488.19  |                   |
| <b>Total Expenditure</b>                             |   | £ 7,585.37        |
| <b>Balance</b>                                       |   | <b>-£ 233.57</b>  |
|  |   |                   |
|  | <b>Current Account balance as at 24/10/2022</b> | <b>£12,617.02</b> |
|  | <b>Deposit Account balance as at 24/10/2022</b> | <b>£ 2,051.55</b> |
|  |   | <b>£14,668.57</b> |