

SOUTH HEIGHTON VILLAGE HALL MANAGEMENT COMMITTEE

Minutes of meeting held on 22 November 2021 at 7.30pm at the village hall

- Present:** Sue Crosthwaite (Co-opted Committee member), Clare Dickins (Treasurer), John Johnson (Committee member), Roger Scarles (Committee member), Sophy Thorpe (Secretary).
- Apologies for absence:** Jerry Drury (Co-opted Committee member), Geoff Knight (Committee member), Tessa Pickstock (Chair).
- Minutes:** The minutes of the previous meeting (20 September 2021) were agreed to be a true record.
- Matters arising:**
- Discussion was held regarding changing the village hall's charity status to that of a Charitable Incorporated Organisation, which would mean that the current Trustees would not be held personally liable for any debts.
 - Jumble sale Saturday 23 October raised £416.
 - Front doors are sticking and need attention – quotes in hand.
 - Wildflowers on bank outside village hall – advice from Id Verde (in hand).
 - Existing Village Hall fire risk assessment to be reviewed, amended and completed by professionals - same for Bonfire Society risk assessment.
- South Heighton Bonfire Society**
- Notes from bonfire meeting held on 8 November were approved by the village hall chair and will be sent out to bonfire membership.
 - Alternative celebrations for Saturday 13 November were held at the pub.
- South Heighton Parish Council**
- The Parish Council has invited local groups to help to organise an event for the Queen's Platinum Jubilee in June 2022 and it has been decided to hold a street party on Friday 3 June.
- Secretary's report:**
- The WI are hoping to start their meetings at the village hall again in January 2022. They have asked about access via the gate into Hampden Gardens – the area outside that gate has become overgrown and the path is covered up. The area is not the property of the village hall so this will be looked into.
 - Sometimes hirers leave the toilet lights on after leaving – sensor lights may be a good idea and this will be looked into.
- Treasurer's report:**
- See over.
- Any other business:**
- Next bingo: Monday 29 November, Christmas bingo Monday 13 December.
 - Possible change to padlock on side alley to a push opening.
- Date of next meeting:**
- Monday 24 January, 7.30pm at the village hall.

<u>INCOME</u>		
Hire of hall	£ 265.00	
Jumble sale proceeds	£ 566.00	
Bonfire coach seat proceeds	£ 441.50	
Bonfire membership	£ 25.00	
Bingo October	£ 22.00	
Bonfire donation	£ 2.50	
Bonfire sale of cake stands	£ 125.00	
Refund of EDF overpayments	£ 565.78	
Total Income		£ 2,012.78
<u>EXPENDITURE</u>		
Bingo raffle prizes/refreshments	£ 6.20	
Float & refreshments for jumble sale	£ 156.60	
Bonfire coaches for Hailsham/Lewes	£ 740.00	
Deposit for bonfire dinner dance	£ 287.60	
Cleaning & supplies October	£ 134.97	
Castle Water	£ 4.64	
EDF (2 months)	£ 98.00	
Website hosting fees	£ 86.26	
Wool for bonfire jumpers	£ 25.06	
Refund of hall hire overpayment	£ 15.00	
Total Expenditure		£ 1,554.33
Balance		£ 458.45
Current Account balance as at 22/11/2021		£ 8,333.94
Deposit Account balance as at 22/11/2021		£ 2,051.14
		£ 10,385.08