

# **SOUTH HEIGHTON VILLAGE HALL MANAGEMENT COMMITTEE**

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## **Minutes of meeting held on 22 October 2018 at 7.30pm in the Village Hall**

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Present: Roger Clayton (Bonfire Society representative), Sue Crosthwaite (Co-opted Committee member), Clare Dickins (Treasurer), John Johnson (Committee member), Geoff Knight (Committee member), Carly Norris (Co-opted Committee member), Tessa Pickstock (Chair), Sophy Thorpe (Secretary), Jerry Drury (Co-opted Committee member), Gerry Hazell (Parish Council representative), Roger Scarles (Committee member), Diane Tinkl (WI representative)

Apologies for absence: All committee members were present.

Minutes: The minutes of the previous meeting were agreed and signed as a true record.

Matters arising:

- Jumble sale Saturday 6 October: £235 raised which is lower than previous jumble sales. This could be because of the lack of available parking spaces due to a football tournament.
- Kitchen refurbishment: This will take place in March 2019 so diary will be blocked out for this period. Electricians/plumbers to be consulted about the work needed from them during the refurbishment. Further funding applied for from Newhaven Enterprise Zone and Bernard Sunley Charitable Foundation.
- Wheelchair access front door needs repair/replacing. RS to chase up Ouse Valley Carpentry (they have quoted £850 for hardwood door to be made and fitted).
- Returfing of front and back lawns due to hot/dry weather damage – Winters will be asked for a quote when they are due to turf the bonfire fire site.
- Panto confirmed – hall will be used for rehearsals every Sunday evening and blocked off for final week of February 2019 (final dates to be confirmed).

**Report from South Heighton Bonfire Society**

- Notes from meetings held on 8 October were signed off by the village hall chair. These will be sent out to the bonfire membership.
- All in hand for bonfire night on Saturday 10 November.

**South Heighton Paris Council**

- It was reported by the Parish Council representative that the Parish Council have agreed to let the village hall committee hold a key to the football field gate, with a permanent £50 deposit, to enable easier access by car to the village hall's container for the transport of heavy equipment. Formal agreement of this yet to be received.
- PC have agreed to removal of extra fence rails on bonfire night subject to the Village Hall Committee paying for the required bolts. Invoice to be received.
- Tree cuttings a potential hazard on bonfire night, also deep rutting inside the football field gate needs to be filled in.
- It was requested that the small original playground gate near to the notice boards, which is permanently padlocked, be unlocked on bonfire night to allow extra access in and out of the site.
- Email sent to the Parish Council explaining that parking around the hall during football club events is becoming increasingly dangerous and detrimental to hirers of the village hall, looking for solutions to the problem.

Secretary's report

- Nothing to report

Treasurer's report

- See below.

Any other business

- Next bingo: Monday 29 October at 7.30pm.

Date of next meeting

- Monday 19 November 2018, 7.30pm at the village hall.

<b><u>INCOME</u></b>		
Hire of hall	£ 666.00	
Bingo September	£ 54.00	
Bonfire - membership	£ 247.50	
Bonfire - coach money	£ 855.00	
Bonfire clothing	£ 30.00	
Jumble sale proceeds	£ 395.00	
Bonfire quiz proceeds	£ 45.00	
Bonfire 2nd prize male at Burgess Hill	£ 10.00	
<b>Total Income</b>		£ 2,302.50
<b><u>EXPENDITURE</u></b>		
British Gas	£ 46.00	
EDF	£ 106.00	
Water	£ 91.29	
New jumble sale banner	£ 33.11	
Float for jumble sale	£ 160.00	
Insurance	£ 1,264.79	
Cleaning September	£ 68.00	
Maintenance - lawn mowing	£ 20.00	
Maintenance - new hose	£ 32.00	
Gift	£ 15.00	
Bingo raffle prizes	£ 3.95	
Advance warning notices for bonfire	£ 333.00	
Bonfire car stickers	£ 50.69	
Website hosting renewal	£ 77.63	
Bonfire - coaches	£ 805.00	
Bonfire - red sashes	£ 21.00	
<b>Total Expenditure</b>		£ 3,127.46
<b>Balance</b>		<b>-£ 824.96</b>
<b>Current Account balance as at 22/10/2018</b>		<b>£11,073.01</b>
<b>Deposit Account balance as at 22/10/2018</b>		<b>£ 2,048.98</b>
		<b>£13,121.99</b>