

SOUTH HEIGHTON VILLAGE HALL MANAGEMENT COMMITTEE

Minutes of meeting held on 17 September 2018 at 7.30pm in the Village Hall

Present: Roger Clayton (Bonfire Society representative), Sue Crosthwaite (Co-opted Committee member), Clare Dickins (Treasurer), John Johnson (Committee member), Geoff Knight (Committee member), Tessa Pickstock (Chair), Sophy Thorpe (Secretary), Jerry Drury (Co-opted Committee member), Gerry Hazell (Parish Council representative), Roger Scarles (Committee member)

Apologies for absence: None received.

Minutes: The minutes of the previous meeting were agreed and signed as a true record.

Matters arising:

- Kitchen refurbishment: This will take place in March 2019 so diary will be blocked out for this period. Electricians/plumbers to be consulted about the work needed from them during the refurbishment. Further funding to be sought from Newhaven Enterprise Zone.
- Village hall sign at the top of the ramp has been repaired – thank you to Julia and Alan.
- Wheelchair access front door needs repair/replacing. RS to chase up Ouse Valley Carpentry (they have quoted £850 for hardwood door to be made and fitted).
- Hall hiring charges and terms and conditions documentation all updated and available on the village hall website.
- Jumble sale Saturday 6 October.

Report from South Heighton Bonfire Society

- Notes from meetings held on 10 September were signed off by the village hall chair. These will be sent out to the bonfire membership.
- Torch making sessions not very well attended so far and bonfire members will be asked again to make an effort to participate.

South Heighton Paris Council

- Bonfire application form for use of the field on 10 November and also an application form for use of the gate key was submitted in July. Not heard back from PC yet although it has already been previously agreed in principle subject to approved Event Management Plan.
- PC have agreed to removal of extra fence rails subject to the Village Hall Committee paying for the required bolts.
- The Parish Council was asked again to reconsider their decision not to allow the village hall committee access to the container on the field by car to load and unload marquees and other equipment, as this is all bulky material which is heavy and very awkward to manhandle over the fence. The village hall are still awaiting a formal reply although informally this has been turned down as it is deemed the village hall are “running a business”.
- The PC representative informed us that the promised pedestrian gate behind the container will not now be in by November, new proposed timing to be received in due course.

Secretary's report

- Trustees' Annual Return and Accounts for 2017-18 have been submitted to the Charity Commission.
- Possible pantomime performance in February with rehearsals on Sundays from October – to be confirmed.

Treasurer's report

- See below.

Any other business:

- Next bingo: Monday 24 September at 7.30pm.
- The grass at the front and back of hall has been damaged by the very dry summer weather. Returfing to be considered.

Date of next meeting

- Monday 22 October 2018, 7.30pm at the village hall.

<u>INCOME</u>		
Hire of hall	£ 25.00	
Bingo August	£ 73.00	
Bonfire - membership	£ 140.00	
Bonfire - coach money	£ 60.00	
Grant re: kitchen refurb	£ 950.00	
Total Income		£ 1,248.00
<u>EXPENDITURE</u>		
British Gas	£ 46.00	
EDF	£ 53.00	
Water	£ 10.25	
Cleaning August	£ 76.50	
Maintenance - lawn mowing and tap fixing	£ 40.00	
Maintenance - new keys	£ 6.50	
Gift	£ 25.00	
Bonfire - coaches	£ 345.00	
Bonfire - repayment of membership paid twice in error	£ 30.00	
Total Expenditure		£ 632.25
Balance		£ 615.75
	Current Account balance as at 17/09/2018	£11,707.97
	Deposit Account balance as at 17/09/2018	£ 2,048.90
		£13,756.87