

SOUTH HEIGHTON VILLAGE HALL MANAGEMENT COMMITTEE

Minutes of meeting held on 18 January 2016 at 7.30pm in the Village Hall

- Present: Roger Clayton (Bonfire Society representative), Clare Dickins (Treasurer), Jerry Drury (Co-opted Committee member), John Johnson (Chairman), Geoff Knight (Co-opted Committee member), Tessa Pickstock (Committee member), Roger Scarles (Committee member), Sophy Thorpe (Secretary).
- Apologies for absence: Andrew Melling (Committee member)
- Minutes: The minutes of the previous meeting were agreed and signed as a true record.
- Matters arising:
- Father Christmas at the village hall**
 - This was well attended at the village hall in December.
 - Beetle drive**
 - The next beetle drive will be held on Saturday 12 March.
 - Fire safety regulations**
 - The risk assessment has now been completed so that the village hall complies with regulations.
 - Electrical checks/repairs**
 - PAT testing is complete, slope light replacement and other electrical repairs in hand.
 - Report from South Heighton Bonfire Society**
 - Notes from the bonfire society meeting held on 11 January were signed off by the village hall chairman and will be distributed to bonfire members.
 - Fireworks budget set at £2,500 for 2016.
- Secretary's report
- Nothing to report.
- Treasurer's report
- Please see over.
- Any other business:
- Next bingo: Monday 25 January at 7.30pm.
 - Request for use of hall for panto rehearsals and performance September 2016-February 2017 – a response will be sent to confirm hiring costs.
 - Improvements to kitchen – replacement of floor and worktops and other sundry repairs. Quotes will be sought.
- Date of next meeting
- Monday 22 February at 7.30pm.

INCOME		
Hire of hall	£	364.00
Bingo - Nov/Dec	£	193.00
Bonfire xmas quiz	£	192.10
Bonfire coach money	£	537.00
Bonfire sweatshirt	£	17.00
Bonfire ladies xmas meal raffle proceeds	£	45.00
Bonfire badge sales	£	10.00
Total Income		£ 1,358.10
EXPENDITURE		
S E Water	£	16.00
British Gas	£	74.00
EDF	£	37.00
Cleaning Nov/Dec	£	144.50
Bonfire thank you gifts	£	40.39
Bonfire Pentacle drummers	£	100.00
New key	£	7.00
Printer ink	£	26.00
Christmas bingo mince pies, wine, crackers, raffle etc	£	84.53
Father Christmas at the hall mince pies, wine etc	£	34.45
Bonfire Xmas quiz prizes	£	30.05
Friday Ad for jumble sale	£	34.99
Notice board	£	24.29
New microwave	£	60.00
Bonfire coaches	£	845.00
PAT testing	£	203.40
Total Expenditure		£ 1,761.60
Balance		-£ 403.50
	Current Account balance as at 17/01/2016	£6,820.07
	Deposit Account balance as at 17/01/2016	£2,046.16
		£ 8,866.23