

SOUTH HEIGHTON VILLAGE HALL MANAGEMENT COMMITTEE

Minutes of meeting held on 22 June 2015 at 7.30pm in the Village Hall

Present: Roger Clayton (Bonfire Society representative), Clare Dickins (Committee member), Jerry Drury (Co-opted Committee member), Marie Helyar (WI representative), John Johnson (Committee member), Geoff Knight (Co-opted Committee member), Roger Scarles (Committee member), Sophy Thorpe (Committee member).

Apologies for absence: Tessa Pickstock (Committee member).

Minutes: The minutes of the previous meeting were agreed and signed as a true record.

Election of officers: At the AGM on 11 May 2015 the committee had been re-elected. At this meeting:
John Johnson to continue as Chairman (proposer ST, seconder CD)
Sophy Thorpe to continue as Secretary (proposer RC, seconder RS)
Clare Dickins to continue as Treasurer (proposer JJ, seconder GK)

In summary:

6 full committee members: Clare Dickins, John Johnson, Andrew Melling, Tessa Pickstock, Roger Scarles, Sophy Thorpe
2 co-opted members: Jerry Drury, Geoff Knight
2 representative members: South Heighton WI: Marie Helyar; South Heighton Bonfire Society: Roger Clayton

Matters arising:

Beetle drive 20 June

- This was a popular evening and raised £166. A further date will be fixed.

Jumble sale

- Next jumble sale is Saturday 4 July.

Fete Saturday 11 July

- Stalls and entertainment arrangements in hand.

Fire safety regulations

- A risk assessment will be prepared so that the village hall complies with regulations.

Report from South Heighton Bonfire Society

- Notes from the bonfire society meeting held on 8 June were signed off by the village hall chairman and will be distributed to bonfire members.
- Fund raising at fetes continues.

Secretary's report

- The Annual Return has been submitted to the Charity Commission.
- A letter was received from the WI thanking the village hall committee for their hard work in organising community events.

Treasurer's report

- See over.

Any other business:

- Next bingo: Monday 29 June at 7.30pm.

Date of next meeting

- Monday 21 July at 7.30pm.

INCOME		
Hire of hall & marquees	£ 870.00	
Bingo - April	£ 55.00	
Bingo - May	£ 30.00	
Bonfire fundraising fete proceeds	£ 368.43	
Beetle Drive proceeds	£ 198.00	
Total Income		£ 1,521.43
EXPENDITURE		
S E Water	£ 8.00	
British Gas	£ 54.00	
EDF	£ 66.00	
Cleaning May	£ 68.00	
Fete raffle letter stamps	£ 19.44	
Pimms and lemonade for fete	£ 40.78	
Stall at Martello fete	£ 5.00	
Bonfire skittle entry	£ 32.00	
Cleaning materials/battery/screwdriver	£ 17.94	
Mowing	£ 40.00	
Fire extinguisher check	£ 118.68	
Bonfire 2015 badges	£ 63.00	
Friday Ad for jumble sale	£ 29.97	
Bingo & raffle books	£ 60.24	
Beetle Drive prizes	£ 31.56	
BBQ gas for fete	£ 23.00	
Stickers for fete sign	£ 2.00	
Total Expenditure		£ 679.61
Balance		£ 841.82
Current Account balance as at	22/06/2015	£3,293.08
Deposit Account balance as at	22/06/2015	£2,045.57
		£ 5,338.65